

DRAFT minutes of a Parish Council meeting held on Tuesday 11th May 2021 at 7.30pm at the Village Hall, Kingstone.

Present: Cllr Bellenie, Cllr Cumming, Cllr Green, Cllr Grey, Cllr Jennings and the clerk.

- 21.05.01 APOLOGIES AND APPROVAL OF ABSENCES Stella Simpson, Cllr Hall
- 21.05.02 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011. None received.
- 21.05.03 ELECTION OF THE CHAIR – to receive nominations and to elect a new Chair to serve until May 2022. Cllr N Green confirmed that he was stepping down as Chair as he felt that two years was a good length of time as chair. Cllr Green nominated Cllr J Bellenie, seconded by Cllr J Grey. Cllr J Bellenie declared acceptance and took the chair for the meeting.
- 21.05.04 ELECTION OF THE VICE CHAIR – to receive nominations for and to elect a Vice Chair to serve until May 2022. Cllr J Bellenie nominated Cllr J Grey as vice Chair, seconded by Cllr A Cumming, all members agreed. Cllr Grey formally accepted the role.
- 21.05.05 AUTHORITY TO ACT BETWEEN MEETINGS Standing Order 72 allows that the Council May delegate executive powers to act between meetings to the Clerk – following consultation with the Chair and Vice Chair or to the Chair and Vice Chair. The Council may wish to consider the following resolution. “The executive powers to act between meetings are delegated to (either) the Clerk to the council or the Chair and Vice Chair in accordance with Standing Order Paragraph 72. All members agreed.
- 21.05.06 PUBLIC PARTICIPATION*
- The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.
- Mr P Knight, retired school teacher, volunteer for wildlife trust. 10 or 15 years ago the gardening club received a green grant to plant bulbs around the village. Wanted to suggest areas where wild flowers could be planted, he has been planting wild flowers for many years but would like to get a programme going so that in about 11 months’ time we could plant wildflowers around the village. Establish a classical flower meadow at the far end of the games field. Common wildflowers with little maintenance, primrose, cowslip, violets, daffodils. Very important that it happens and he would underwrite some of the costs. He would

like to gain approval and possibly raise money. He would like to be a village project. Cllr Cummings asked what would it cost. Mr Knight said between £1-2,000. Require a day with a JCB to shift the turf off and then a team of people to scatter the seeds.

Mrs V Laflin added, quite a few grants now available for biodiversity so for the platinum jubilee there should be quite a few grants that can have access to. Plan of action for the next meeting. Cllr Bellanie suggested a sub-committee to investigate it. Cllr Bellanie suggested that Cllr K Jennings to lead and Cllr A Cummings to support.

Cllr J Bellenie mentioned that as it has been a hard year then there is a wish to do something to recognise it.

Mrs V Laflin mentioned that it is important to recognise that on 5th July, there is an NHS day, at 10.00am and everyone with a flagpole is raising an NHS flag, 11.00 am there is a minute's silence. Full day of activity.

21.05.07 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 16th MARCH 2021 ARE A CORRECT RECORD. Proposed by Cllr K Jennings, seconded by Cllr J Bellenie.

21.05.08 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

CHANGING ROOMS & TOILET BLOCK Clerk contacted Paul Farrer at ESBC and advised that the tarmac had been damaged when block removed. This has now been rectified. Awaiting confirmation from ESBC regarding adoption of land to turn it over to a green area.

Resolved: to remove the concrete plinth. All councillors agreed. Clerk to get second quote. Quote for the extra fencing to be done at the same time. Extra white posts for wildflower area

B5013 – ROAD CLOSURE & DIVERSION. Numerous emails sent to SCC to request additional 40mph signage from Kingstone. Also report of signs fallen over. Some HGVs using the route but not seen so many recently. Now mostly using Quee Lane. Timescale of roadworks seems to have extended. Nothing back from the council. Councillors agreed that the Council should express disappointment for no response.

LOXLEY JUNCTION – inquest took place 25.01.2021– need to liaise with SCC Highways for permanent SID with flashing junction and liaise with URPC. Joint working group with Uttoxeter Rural has been set up. Email has been sent to both Cllr Philip Atkins to ask for his support in moving this forward. Once County Council election has taken place the working group to meet and invite Cllr Atkins and Richard Rayson. If no response next step to go to the press with local resident backing. Update on working group. Councillors agreed that the email from police

was dismissive and agreed to send a copy of email to Chief Inspector of the police or new commissioner of police.

DEFIBS FOR PARISH – contact details for Gratwich church had been forwarded to Cllr Cummings. The Reverend has asked the diocese about installation at the church and they are considering it and will get back to the PC. Then we should be able to fit one. There are two choices for machines; a standard defib and you have to do what it says, another one that does everything for you once you have put the pads on. Cost of box with defib is £1400 plus VAT, estimated about £250 for electricity. Need to get second quote and then can move forward.

Resolved: to follow up with Church, when full costs are known. Cllr Bellanie mentioned that we could have a defib at the Shrewsbury Arms. Cllr Grey to raise with KCS. Move this one to the next meeting. Revisit the Blythe area, doesn't need to be on someone's house but does need a small electricity supply.

FOOTPATH LOG – meeting with SCC booked on 18th May., 3.00pm at the playground. Keep on agenda for next meeting.

FLAG POLE – ESBC has given permission for siting of Flag Pole. Clerk has chased letter of confirmation on 5.5.21. Flag Pole included in insurance policy. Cllr Grey to meet with contractor to put in the Flagpole. Cllr Green suggested that we buy an NHS Flag, seconded by Cllr Bellanie. In addition other flags to be purchased British Flag, NHS, St George's Flag, Staffordshire Flag,

BOLLARDS ON GRASS BY SCHOOL – requested via SCC log 14.1.21. Clerk has chased again via SCC Community Liaison Officer on 5.5.21.

Resolved : Councillors agreed to purchase the plastic bollards to put on to the grass verge. Just waiting for approval from SCC. Cllr Bellanie to send email to the school notifying them that the post will be installed.

COMMUNITY SPEED WATCH – Abbots Bromley PC starting to pull together volunteers. Contact at police is happy for the two villages to work together and share equipment. Ideally need a minimum of 2 volunteers from Kingstone who could cover either Kingstone or Abbots Bromley. ABPC already has the equipment. Training can take place in May/June.

Resolved: Cllr Green to contacted interested Kingstone residents. The Clerk to coordinate with Abbots Bromley volunteers and Community Speed Watch.

INSURANCE RENEWAL – The Clerk reported that the Assets list had been reviewed and sent to insurance company so that they can re-quote based on new list. Revised quote received to now cover additional street furniture and flag pole.

Total cost for annual insurance £790.53 with Pen Underwriting. Policy documents circulated to councillors prior to the meeting.

Resolved : approval of the quotation. Proposed, Cllr Cummings, seconded, Cllr Green

21.05.09 VOLUNTEER MANAGEMENT

Resolved : Cllr J Bellenie and The Clerk to put a process in place. Cllr A Cummings to forward risk assessment to all councillors.

21.05.10 CHURCH FETE – letter received from PCC to ask if ok to use playing fields and for closure of Church Lane. Also a request for barrier if the PC has any

Resolved: No access for cars for additional parking on to the grassed area. Agreed MUGA court to be used for dog show.

21.05.11 COVID COMMEMORATION – Councillors discussed and agreed to wrap in to Wild Flowers activity and plans. Keep on the agenda.

21.05.12 SUPPORT FOR JUBILEE CELEBRATIONS – Councillors discussed– Leave on the agenda for future discussion.

21.05.13 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS- apps on website. No comments.

21.05.14 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

21.05.15 16.1 TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND TO RECEIVE FINANCE UPDATES:

Ref/Cheque No	Item	Amount - £
1/1388	Buxus Green, reissue of lost cheque	£375.00
2/1399	Came & Company	£790.53
3/1400	Mrs Sarah Meads – Clerk’s Salary & Expenses for March & April	£436.24
4/1401	Mr N Green – Zoom expenses	£43.17
5/1402	Buxus Green – Landscaping for March/April	£750.00
RECEIVED		
10	NatWest Interest – 0.22p 31.03.2021	0.22p
Bank Account	Date of statement	Balances
Account Ref: 467	31.03.21	£24,419.16

Account Ref: 443	26.02.21	£10,187.67
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Resolved: Payments approved Proposed, Cllr A Cummings, seconded Cllr K Jennings

16.2 CONSIDER APPLICATIONS FOR FUNDING AND AGREE ALLOCATION OF BUDGET FOR GROUNDS MAINTENANCE/CHURCH YARD MOWING – letters from Gratwich and Kingstone regarding grounds maintenance. Quotations supplied by SJL. Total cost for annual mowing for Gratwich £900 plus VAT. Total cost for Kingstone £2800. Last year Gratwich received £700 and Kingstone £1,100. Councillors discussed at length.

Resolved: to give what was given last year due to COVID but having a review of the whole process for next year. Clerk to confirm in writing. Proposed Cllr J Bellenie, seconded Cllr K Jennings.

16.3 CORRESPONDENCE

Election 2021 – Police & Crime Comm and SCC notices of candidates, posted on noticeboards and website

Resident regarding overgrown hedges next to playing fields – circulated to councillors. Cllr J Grey to have a look at it and see who owns it.

SPCA weekly newsletters

Covid 19 updates received from Cllr Atkins

Police Monthly Report 040521 – circulated to councillors

Email to Council regarding use of Electric Scooters circulated to councillors

Email from SPCA regarding legality of live PC meetings – circulated to councillors

Road Closure Notice received on 5/5/21 for closure of Potts Road

21.05.18 CLERK'S REPORT

Bollards for School Verge, Uttoxeter Road, Kingstone – requested from SCC, reported again to Community Liaison Officer

Internal Auditor –. Audit took place on 31.3.21 via Zoom. Auditor, Toplis Associates happy with systems in place. Final audit will take place virtually prior to July meeting

Flag Pole – clerk contacted Open Spaces for permission to locate by MUGA Court, The Meadows, Kingstone – advised that Asset Team would need to give permission – Mr B Durose has flag pole and was awarded contract to install in Jan meeting (£150 +VAT). Email permission has been received, awaiting formal letter.

Buxus Green – provided tender prices for grounds maintenance and church yard maintenance – saved in Buxus Green folder. Need second quote to consider – additional quotation requested by Clerk from Mr G McCulloch. Quote now supplied. Buxus informed of success of tender. Mr G McCulloch thanked for his tender.

Toilets – land after removal - Whitehall close, Kingstone – sent an enquiry to Michael Hovers, ESBC Open Spaces and Paul Farrer, asking about the process

of adopting the land after demolition has taken place 18.01.2021. Clerk chasing.

Dog Fouling Signs –passed on to councillors . More signs to go up.

Website – Clerk now able to update the website as and when required.

Blounts Green Division – The Clerk & Chair sent numerous emails to SCC Highways regarding lack of signage and signs not displayed correctly. Little progress made with SCC. Received email from PCSO regarding fallen over signs, information forwarded on the SCC Highways

Return to in person meetings- notification had been received from NALC that Parish Council may need to return to in person meetings from May. The Clerk booked the larger room at the Village Hall for the May meeting. Jayne to prepare risk assessment for the meeting.

SCC Footpath Log – clerk reported urgent repairs required on Kingstone 2. Karen updated log and forwarded to Clerk for reporting. Meeting arranged with SCC ranger on Tuesday, 18th May at 3.00pm

Additional litter bins for the Park – Clerk liaised with ESBC refuse department regarding supply of extra bins around the Park to help with dog fouling issue. Meeting held with ESBC and additional bin agreed and installed.

Cutting back of hedge on footpath. – Clerk has contacted SCC regarding legality of cutting back hedges at this time of year. Advice received is to only do very minimal work so no machinery until September. Possibly just trim with hand clippers so that walkers can pass on the footpath ensuring not to disturb birds.

21.05.19 COUNCILLORS REPORTS (INFORMATION ONLY)

KCS to return the £500 – Cllr A Cummings to follow up

Cllr K Jennings raised the missing railings on the green. Councillors discussed and agreed get someone to put white posts in to replace missing posts.

Cllr N Green thanked everyone for being a supportive council.

Cllr J Bellenie said that she loves the village and hopes that the Parish Council can continue to move forward.

21.05.20 DATE OF NEXT MEETING

The Next Parish Council meeting will be held on 13th July 2021 at 7.30pm. The meeting was formally closed at 9.25pm

Signed.....