

## Kingstone Parish Council meeting held on Tuesday 10 March 2020 at 7.30 pm.

**1) Present** – Councillors N Green, A Cumming and J Bellenie and 27 members of public.

**2) Apologies** – apologies were received from Councillors J Grey and K Jennings and PC Boulter and PCSO Hayles. It was **resolved** to accept the apologies received from Councillors J Grey and K Jennings, proposed by Councillor N Green, seconded by Councillor J Bellenie, with no objections raised.

### **3) Public session**

The following issues were raised:-

- Holly Lane/Loxley Lane crossroads – the safety at this junction and possible improvements were discussed
- Parish grounds maintenance – areas to be included were discussed
- Content of the KLN – inclusion of parish council information was discussed
- Planning application P/2019/01342 was discussed

**4) Minutes of last meeting** – The minutes of the meeting held on Tuesday 7 January 2020, were approved, proposed by Councillor A Cumming, seconded by Councillor J Bellenie, and signed by the Chairman and clerk.

**5) Matters arising from minutes of meeting Tuesday 7 January 2020** - None raised

**6) Planning applications** - Decisions to permit or refuse applications from ESBC are shown below:-

P/2019/01431 - Erection of two storey and single storey rear extensions including basement (Revised Scheme) The Old Rectory, Mill Lane, Gratwich, ST14 8SE. **Permit with conditions**

P/2019/00004 - Appeal against the refusal of a Prior Approval for the conversion of agricultural outbuilding to a dwelling, Blythe Bridge Mill, Mill Lane, The Blythe, Stowe By Chartley, Staffordshire, ST18 0LT. **Appeal dismissed**

P/2019/01443 - Erection of a detached double garage and installation of oil tank, Hawthorn Barns, Potts Lane, Kingstone, Uttoxeter, ST14 8QN. **Permit with conditions**

P/2019/01342 - Continued use of part of farmyard for dog breeding and training (Class Sui Generis), retention of kennels and erection of a whelping shed and store (Additional Information Received), Smithy Farm, Mill Lane, Gratwich, ST14 8SE

This was discussed and it was **resolved** to re-submit the parish council letter sent in December and add concerns raised by parishioners over the legal process followed, proposed by Councillor N Green, seconded by Councillor A Cumming, with no objections raised. Action – Councillor N Green to write letter, send to ESBC and copy to clerk and councillors.

P/2020/00171 - Change of use of agricultural land to domestic curtilage and erection of detached garage with farm office above, Oak Tree Farm, Common Lane, Gratwich, Staffordshire, ST14 8SD. **No comments submitted**

P/2019/01094 - Prior Approval for the conversion of an agricultural building to form a dwelling, Barn at Holly Hayes Farm, Holly Lane, Kingstone, Staffordshire, ST14 8QD. **No comments submitted**

### **7) Agenda**

a) Holly Lane/Loxley Lane crossroads – To discuss the erection of a lit warning sign on Holly Lane This was discussed and it was **resolved** to set aside £8000 out of general reserves towards safety measures at Loxley Lane/Holly Lane crossroads, proposed by Councillor A Cumming, seconded by Councillor J Bellenie, with no objections raised.

- b) Removal of changing rooms - No resolution made. Action – Councillor N Green to collect quotes for the removal of the changing rooms for the next meeting.
- c) Toilets - It was **resolved** to send a formal request to ESBC for their removal, proposed by Councillor A Cumming, seconded by Councillor J Bellenie, with no objections raised. Action – Councillor J Bellenie to send letter to ESBC.
- d) Parish maintenance/development fund - No resolution made. Action – Councillor A Cumming to contact group to collect further information and forward to the clerk.
- e) Grounds maintenance contract for 2020 - It was **resolved** to award the 2020 contract to Buxus Green up to a budget of £4500, subject to evidence of adequate insurance cover and other documentation being received, proposed by Councillor N Green, seconded by Councillor J Bellenie, with no objections raised.
- f) Playing field – playground inspections, report and repairs. Weekly safety checks – safety checks have been received for February and the general condition of the play area was discussed. The operational play area inspection report was received by councillors and all councillors were happy with the current condition of the play equipment, with no action required. Action - Councillor A Cumming to monitor shackle and chain wear on swings. It was **resolved** to grant permission for the inspection of the football pitch by the FA, proposed by Councillor N Green, seconded by Councillor A Cumming, with no objections raised.

Goal posts/repairs to court wall – on-going

Climbing frame – Action – Councillor A Cumming to replace missing inserts

Field gate lock – Action – Councillor A Cumming to purchase new lock

- g) Website accessibility - It was **resolved** to set a budget of £250 out of general reserves for associated expenses such as e-mail addresses and £50 for the purchase of a parish council mobile phone, proposed by Councillor N Green, seconded by Councillor J Bellenie, with no objections raised. ACTION – Councillor N Green to put a note in the KLN asking for suitable village photographs, Councillor J Bellenie to purchase mobile phone.

- h) Finance and accounts for the year 1 April 2019 to 31 March 2020 - It was **resolved** to accept the Q3 bank reconciliation as a true record of the accounts, proposed by Councillor J Bellenie, seconded by Councillor A Cumming, with no objections raised.

- i) Pensions – The clerk confirmed that the process of re-enrolment and re-declaration of compliance has been completed.

- j) Review of council documentation including recreational area management plan and health and safety policy - It was **resolved** to accept the changes made by Councillor N Green to the recreational area management plan, proposed by Councillor N Green, seconded by Councillor J Bellenie, with no objections raised. Action – Councillor N Green to provide a copy of the new management plan to councillors and the clerk. Action – Councillor J Bellenie to send health and safety and other policy information to councillors and the clerk. To be discussed at the July meeting.

## 8) Correspondence

1. SCC – Diversion of vehicular traffic, B5027 Stone Road, Bramshall – content noted
2. ESBC – re: proposal to remove village phone box – action – clerk to request update from BT
3. E-mail from parishioner regarding Gratwich planning application P/2019/01342 - content noted
4. Stafford Borough Council – New Local Plan 2020-2040: issues and options stage consultation - content noted
5. Stafford Borough Council – draft biodiversity supplementary planning document consultation -

content noted

6. SCC – info regarding flooding grants - content noted
7. SPCA – e-mail regarding Planning Training Event – no-one able to attend
8. Staffordshire Police – information about a course and theft of tools - content noted
9. SPCA – info/policies - content noted
10. Staffordshire Fire & Rescue Service Safety Plan 2020-2024 Consultation - content noted
11. SCC - Staffordshire County Council Permit Scheme Order 2020 - content noted
12. SCC – information about grass cutting - content noted
13. e-mail from company – request for advertising – the council confirmed it does not advertise commercial ventures

#### Other correspondence received

- SPCA – weekly bulletins and related information
- LCR magazine winter 2020

#### 9) Finance

Paid out	Cheque number	Amount
The Play Inspection Company Ltd (operational play area inspection – jan 2020)	1331	£63.00
Mrs K Pickett – Clerk’s Expenses (printer paper)	1332	£5.90
Mrs K Pickett – Clerk’s Wage (9 weeks)	1333	£807.84
Kingstone village hall (village hall hire – website meeting in January/KPC in March)	1335	£40.00
Steelway Fensecure Ltd – fencing and gate on play area	1336	£3103.20
SPCA – annual subscription	1337	£207.00
<b>Total</b>		<b>£4226.94</b>

#### Paid in

Bank interest – January 2020	£6.90
Bank interest – February 2020	£6.23
<b>Total</b>	<b>£13.13</b>

It was **resolved** to authorise all actions and payments, proposed by Councillor N Green, seconded by Councillor J Bellenie with no objections raised.

**Date of next meeting** - Tuesday 12 May at 7.30pm

Meeting closed at 10.10 pm.