

KINGSTONE PARISH COUNCIL MEETING HELD ON TUESDAY 17th SEPTEMBER 2019 AT 7.30 P.M.

- 1) **PRESENT** – Cllrs N Green, J Grey and J Bellenie
- 2) **APOLOGIES** – apologies were received from Cllr A Cumming, PCSO Hales and PC Lymer
- 3) **PUBLIC SESSION**

No issues were raised

- 4) **MINUTES OF LAST MEETING** – The minutes of the meeting held on Tuesday 16th July 2019, were approved, proposed by Cllr N Green, seconded by Cllr J Grey and signed by the Chairman and clerk.

5) **MATTERS ARISING FROM MINUTES of meeting Tuesday 16th July 2019**

The following matters were discussed:-

- **Area in/around The Blythe**
It would appear that the central green and the eastern footpath are owned by ESBC and that the road is owned/maintained by SCC. The ownership of the western footpath is unknown. Parishioners were advised to report any issues to the relevant authority. With regards to alterations of speed limits, this process may cost approximately £4000 in legal costs – no motion was proposed to pursue this matter.
- **Bike traffic through the village** – Cllr N Green has contacted The Blythe Inn. The police and the landlady are aware of the matter and the police are maintaining a presence at The Blythe Inn at certain times.

6) **AGENDA**

- a) **Playing field – playground inspections, report and repairs**
Weekly safety checks – safety checks have been received for July and August and the general condition of the play area was discussed. All councillors were happy to continue with the current procedure for weekly play area safety inspections.

The rota for the rest of the year is as follows:-

June	N Green	October	N Green
July	N Green	November	J Bellenie
August	J Bellenie	December	A Cumming
September	J Grey		

ACTION – councillors to send completed safety checks to clerk and next councillor on the rota and forward any outstanding safety checks to the clerk

Goal posts – **ACTION** – Cllr N Green to arrange a meeting with other councillors to look into possible alternatives for the removal of the posts and sockets

Hedge by the adventure trail – leave until next year with a view to the contractors for the 2020 season undertaking the cut

Climbing frame – **ACTION** – Cllr N Green to look for missing inserts

Padlock on the tennis fencing – **ACTION** – Cllr J Bellenie to arrange for removal

Play area safety checks – It was **RESOLVED** for the parish council to purchase 4/6 litter pickers and sundries up to a budget of £50, proposed by Cllr N Green, seconded by Cllr J Bellenie, with no objections raised.

Swings – continue to monitor chain/shackle wear, councillors happy to leave any repairs at the moment

Toilets – ACTION – clerk to request info from ESBC with regards to safety checks and their frequency, to be discussed further at the November meeting. Parishioners have also raised concerns regarding anti-social behaviour around the area of the toilets.

ACTION – Cllr N Green to place info into the KLN to ask for ideas with regards to the future facilities on the playing field/play area – on-going

Repairs to court wall – deferred

Facilities in the play area – councillors were happy to monitor and leave the current play equipment as it is until a parish plan is developed

Playdale equipment – the repairs to this equipment have now been undertaken, ACTION – Cllr J Grey to confirm if repairs are acceptable so that payment can be released.

Bus shelter – continue to check and defer further discussion until the March meeting, ACTION – Cllr J Bellenie to tidy/cut ivy

b) Grounds maintenance contract for 2019/2020

ACTION – clerk to seek quotes for 2020 season, based upon existing schedule, Cllr N Green to forward details of a possible grounds maintenance provider to the clerk.

c) Finance and accounts for the year 1st April 2019 to 31st March 2020

ACTION – clerk to arrange suitable time to go through Q2 bank reconciliation with financial councillor, Cllr A Cumming.

d) Review of council documentation:-

- Recreational area management plan – ACTION – Cllr N Green to send suggested alterations to councillors and the clerk in preparation for discussion at the November meeting.
- Health and safety policy – ACTION – Cllr J Bellenie to send health and safety information to councillors and the clerk. To be discussed at the November meeting.
- Code of conduct – this was discussed and it was **RESOLVED** to adopt the new code of conduct from ESBC, proposed by Cllr J Bellenie, seconded by Cllr J Grey, with no objections raised.
- Financial regulations – this was discussed and it was **RESOLVED** to adopt the model financial regulations from NALC, with agreed alterations, proposed by Cllr N Green, seconded by Cllr J Bellenie, with no objections raised.

e) Fencing and replacement field gates – this was discussed, ACTION – councillors to forward any possible supplier contacts to the clerk, clerk to research possible options and circulate information to councillors. It was **RESOLVED** to replace the current gates and install fencing to prevent vehicular access to the playing field up to a budget of £2500 excluding VAT, proposed by Cllr J Grey, seconded by Cllr J Bellenie, with no objections raised.

f) Co-option of councillors to fill councillor vacancies – ACTION – Clerk to re-send information to interested parishioner and invite them to the next meeting.

g) Community Speed Watch scheme – the community meeting may be run in the new year as advised by Staffordshire police

7) CORRESPONDENCE

1. SPCA - Data protection/GDPR – councillors agreed to use a ‘common sense’ approach to this and defer further discussion until the meeting next July
2. ESBC - Consultation for Public Space Protection Orders – content noted – no comments raised
3. e-mail from a local resident requesting funding towards the setting up of a group to help to have the village recognised as a Dementia Friendly Community. This was discussed and it was **RESOLVED** that subject to a valid and satisfactory application form for a grant from the parish

development fund, to award an amount of £100, proposed by Cllr N Green, seconded by Cllr J Bellenie, with no objections raised.

4. Letter from village hall committee regarding hire charge increase – content noted
5. ESBC - Housing Choice SPD and Planning Obligations SPD consultations – content noted – no comments raised
6. SCC - New campaign to bust myths on fostering launch info – ACTION – clerk to advertise information
7. SCC – e-mail regarding grit bin filling during the winter season – ACTION – clerk to contact Highways regarding the grit bins within the parish and the options available for the grit bins which are to be pre-season only filled by SCC
8. East Midlands Airport - Future Airspace Programme – consultation regarding review of their current controlled airspace up to 7,000 feet – ACTION – councillors to forward any comments to the clerk
9. ESBC/BT – consultation regarding the proposal to remove the village payphone – this was discussed and it was **RESOLVED** to object to the proposed removal, proposed by Cllr N Green, seconded by Cllr J Bellenie, with no objections raised.

Other correspondence received

- SPCA – weekly bulletins and related information
- rms sports consultants – letter outlining their services with regards to parish plan development
- walking poster from parishioner
- thank you letter from Gratwich PCC for parish council grant towards churchyard maintenance

8) PLANNING APPLICATIONS - Consultations are now being received via e-mail alert. Councillors were asked to respond to all planning applications, giving a ‘no comment’ return where appropriate. Decisions to permit or refuse applications from ESBC are shown below:-

P/2019/00812 - Erection of a livestock building, Watery Leese Farm, Watery Lane, Kingstone, ST14 8QU

Permit with conditions

P/2019/00490 - Erection of a detached building for security control/storage building & erection of 2.4m high fence and gates, Chilton Int Trans Ltd, Potts Lane, Kingstone, ST14 8QS

Permit with conditions

P/2019/00834 - Listed building consent for the retention and alterations to curtilage building to facilitate continued use as ancillary accommodation. Erection of a rear porch, formation of an office/wc within an existing agricultural building and external and internal alterations to include installation of stud walls and replacement windows and doors, Wanfield Hall, Woodcock Heath, Kingstone, Staffordshire, ST14 8QR

Permit with conditions

P/2019/00831 - Retention and alterations to curtilage building to facilitate continued use as ancillary accommodation. Erection of a rear porch and formation of an office/wc within an existing agricultural building, Wanfield Hall, Woodcock Heath, Kingstone, Staffordshire, ST14 8QR

Permit with conditions

P/2019/00974 - Erection of a detached garden room, Hawthorn Barns, Potts Lane, Kingstone, Uttoxeter, ST14 8QN

No comments submitted

P/2019/01016 - Demolition of existing conservatory to facilitate the erection of a single storey side extension, 2 Woodcock Heath Lane, Woodcock Heath, Kingstone, Staffordshire, ST14 8QS

No comments submitted

P/2019/01080 - Erection of a detached garden building, Wanfield Hall, Lane From A518 Near Loxley To Woodcock Heath, Woodcock Heath, Kingstone, ST14 8QR

No comments submitted

P/2019/00974 - Erection of a detached garden room (Revised Plans), Hawthorn Barns, Potts Lane, Kingstone, Uttoxeter, ST14 8QN

Addendum - Permit with conditions

9) **FINANCE**

Paid out

	Cheque number	Amount
ESBC (apportionment of election costs)	1318	£96.02
Perennial Landscapes Ltd (grounds maintenance for June/July)	1319	£420.00
Mrs K Pickett (expenses for stationery)	1320	£11.30
Mrs K Pickett – Clerk’s Wage (9 weeks+phone for apr/may/june)	1321	£807.84
Kingstone village hall (village hall hire – meeting in sep (new charge of £8 per hour))	1322	£32.00
The Play Inspection Company Ltd (annual play area inspection)	1323	£69.00
Playdale Playgrounds Ltd (repairs to Playdale play equipment)	1324	£1322.17
Total		£2758.33

Paid in

Bank interest – July 2019	£7.15
Bank interest – August 2019	£6.14
Total	£13.29

Nat West has confirmed that the new bank mandate is now in operation

It was **RESOLVED** to authorise all actions and payments, proposed by Cllr J Grey, seconded by Cllr J Bellenie, with no objections raised.

ACTION – Cllr J Bellenie to circulate information from training course to councillors and the clerk,
ACTION - clerk to add to agenda for next meeting.

DATES OF NEXT MEETINGS

Wednesday 13th November at 7.30pm

Meeting closed at 9.40 pm.