

KINGSTONE PARISH COUNCIL MEETING HELD ON TUESDAY 3rd JULY 2018 AT 7.30 P.M.

- 1) **PRESENT** – Cllrs Mr R Pickett (acting chairman), Mr C James, Mr T Bevan, and Mrs S Capewell.
- 2) **APOLOGIES** – It was **RESOLVED** to accept the apologies given by Cllrs Mr N Green, Mr C Talbot and Mrs T Rees, proposed by Cllr Mr R Pickett, seconded by Cllr Mr T Bevan, with no objections raised.
- 3) **PUBLIC SESSION**
No issues were raised in the public session.
- 4) **MINUTES OF LAST MEETING** – It was **RESOLVED** to accept the minutes of the meeting held on Tuesday 8th May 2018, proposed by Cllr Mr R Pickett, seconded by Cllr Mr C James and signed by the Chairman and clerk.
- 5) **MATTERS ARISING FROM MINUTES of meeting held on Tuesday 8th May 2018**

- Councillors were asked to complete and return their Register of Interest forms to the clerk as soon as possible.
- Issue raised by parishioner regarding amount and noise of motorbikes passing through the village on Tuesday evenings. This was discussed and the following statement received from the landlord of the Blythe Inn was read out:-

Complaint about The Blythe Inn

Although we have had no direct complaint from local village residents, we believe our Tuesday Bike Night at The Blythe Inn will be raised as an issue at the Parish Council meeting this evening. Unfortunately, we are unable to represent ourselves and wish for the below to be read out.

On Tuesday evenings between March and September we hold a Vintage Bike Rally at The Blythe Inn pub. This is our second year of holding the weekly rally, it was held throughout 2017.

The evening recently has been very successful, due to the unprecedented weather we are having, should the weather change the evening would not be as successful. We have had children and their families attend to look at the bikes and take advantage of the free tea and coffee and basket meals for £3.50.

We understand the noise from the motorbikes leaving the pub between 830 – 930 is causing an issue with residents, due to their windows and doors being open because of the heatwave.

Over the last couple of weeks, we have been monitoring the departure times of the bikes. Usually they start to leave our premises about 8:30pm, last week the last bike left at 9:34pm and 9:13pm the week before, tractors were working through the night last Tuesday evening making the same noise. We have CCTV footage should evidence be needed.

We have purchased a banner to be displayed every Tuesday asking riders to respect the local residents when arriving and leaving the pub. Photo to follow.

As any business we need to make a profit, The Blythe Inn is not on a local through road, we do not get passing trade but must hold events for guests to attend.

We hold christenings, wedding ceremonies and wakes. We support local groups and village activities by supplying funding and gift vouchers, and would appreciate a little tolerance in return. At Bike Night we raise money for The Blood Bikes who volunteer their services providing transportation of blood products, for free, to NHS hospitals across Shropshire, Staffordshire and Cheshire.

We employ local people as much as we can. Should we, as a business, not make a profit to support us through quiet months, we will have to close The Blythe Inn and once again it will become derelict.

Local village pubs are closing at an alarming rate, we are like any business and need to make money, should any residents have any suggestions how this can be done, we would welcome their input.

We advertise the Bike Night on Facebook detailing our menu for the evening. From the response we have had for tonight's post we are going to be very busy, and we ask that local residents have empathy with us for a short period of time every Tuesday evening, this allows us to support people who use the pub for meetings etc for free.

The Blythe Inn

The landlords of The Blythe Inn have also informed the parish council that they have spoken to a PCSO, 'who was very supportive and agreed we have done everything in our power to keep Bike Night safe.'

The parish council has spoken to the landlord of The Blythe Inn, who has taken steps to improve the situation and provided the above statement and on this basis it was **RESOLVED** to close the complaint, proposed by Cllr Mr T Bevan, seconded by Cllr Mr C James, with no objections raised. The possibility of inviting concerned parishioners to take part in the community speedwatch scheme was also raised.

6) AGENDA

a) Playing field – playground inspections

Play equipment – safety checks have been received for January and September 2017 and January 2018 and the general condition of the play area was discussed. The Chairman reminded councillors of the play area rota for the forthcoming months and the importance of checking all parts of the play area and fields, including fastenings such as bolts and screws. The rota for the year is as follows:-

Jan	Cllr Mr T Bevan	Feb	Cllr Mr N Green	Mar	Cllr Mr C James
Apr	Cllr Mrs T Rees	May	Cllr Mr R Pickett	June	Cllr Mr T Bevan
July	Cllr Mr N Green	Aug	Cllr Mr C James	Sep	Cllr Mrs T Rees
Oct	Cllr Mr R Pickett	Nov	Cllr Mr T Bevan	Dec	Cllr Mr N Green

The bus shelter at The Blythe has been included on the safety inspection forms, to be inspected once per month.

Quarterly play area inspection report – this was discussed and in order for the clerk to obtain quotes for repair work a list of work required needs to be produced. It was **RESOLVED** for Cllrs Mr T Bevan and Mr R Pickett to analyse the report and forward a list of items to 'monitor/action' to the clerk, proposed by Cllr Mr R Pickett, seconded by Cllr Mr T Bevan, with no objections raised. ACTION – clerk to request quotes when list of works requiring action has been received from councillors.

b) Grounds maintenance contract for 2018

This was discussed and works will be monitored for the season and reviewed upon renewal next year. Councillors were happy to leave the 2018/2019 schedule unchanged.

c) General parish issues

- Hollyhurst Lane and Potts Lane – awaiting further update from Highways
- Broken fencing at The Blythe – the fault has been categorised by a Highways inspector and is awaiting works to fix the fault
- Potholes on the road into the village from Holly Lane/Loxley Lane crossroads – request made to Highways for the condition of this section of road to be assessed and necessary repairs to be undertaken

d) Finance and accounts for the year 1st April 2017 to 31st March 2018 – including internal/external audit procedure

The Agar part 3 has been received by the external auditor.

e) Parish maintenance/development fund - consideration of applications received/future use of fund

A new application has been received from the village hall for £400 towards the cost of replacing the hot water tank with an instant under the sink boiler and replacement of leaking taps. This application and its potential benefits were discussed and it was **RESOLVED** that the application was rejected as it did not demonstrate a clear benefit to the residents of the parish, proposed by Cllr Mr T Bevan, seconded by Cllr Mrs S Capewell, with no objections raised.

Other uses of this funding which may benefit the residents of the parish were discussed, including the possibility of providing a bench for Gratwich/The Blythe. ACTION – Cllr Mrs S Capewell to research land ownership of possible sites for a bench in Gratwich and Cllr Mr R Pickett to place information in the September KLN requesting possible ideas – to be discussed further at the November meeting.

ACTION – Cllr Mr T Bevan to obtain quotes for the repair of the bus shelter at The Blythe.

f) Reform of Data Protection Regulation, General Data Protection Regulation (GDPR) and Data Protection Bill

This was discussed and based on the fact that the requirement for the provision of a DPO has been removed for parish councils, it was **RESOLVED** to defer progressing with the ‘SLA and the provision of data protection legislation advice and training from SCC’ until next year, clerk actioned to use GAP analysis as an aide memoir to complete any outstanding policies, which will be circulated to councillors and approved at a full council meeting, proposed by Cllr Mr T Bevan, seconded by Cllr Mr C James, with no objections raised. The council acknowledged its responsibilities as both data controller and processor for GDPR compliance.

SAR policy and related documents/letters and privacy policy – ACTION – clerk to produce and circulate draft documentation to councillors in preparation for discussion and approval at the next meeting. The parish council has completed registration with the ICO and paid the data protection fee.

g) Changing rooms – removed from tonight’s agenda

h) Review of council documentation - removed from tonight’s agenda

7) **CORRESPONDENCE**

- SPCA – weekly bulletins and related information
- East Staffordshire Voluntary Car Scheme – e-mail - the voluntary Car Scheme is continuing under the name of East Staffordshire Voluntary Car Scheme.
- Stafford Borough Council – Stafford Borough Council New Local Plan, Draft Statement of Community Involvement, Strategic Housing and Economic Land Availability Assessment – Draft Methodology – consultations end 12 noon Tuesday 31 July
- Letter from Gratwich PCC thanking the parish council for the churchyard maintenance grant
- Office of the Police and Crime Commissioner for Staffordshire – info about the summer Space programme for 8 to 17 year olds, further details available at www.staffordshirespace.uk
- Letter from Nat West regarding GDPR and their privacy policy

8) **PLANNING APPLICATIONS** - Consultations are now being received via e-mail alert. Councillors were asked to respond to all planning applications, giving a ‘no comment’ return where appropriate. Decisions to permit or refuse applications from ESBC are shown below:-

P/2018/00452 - Erection of an agricultural building for the housing of cattle, Proposed Agricultural Building , Blythe Bridge Bank , Kingstone, Staffordshire

Permit with conditions

9) FINANCE

Paid out	Cheque number	Amount
Kingstone PCC – grant towards churchyard maintenance	1275	£1000.00
Gratwich PCC – grant towards churchyard maintenance	1276	£500.00
Mrs K Pickett – Clerk’s Wage (8 weeks + phone for apr/may/June + extra hours +back-pay)	1277	£1167.67
Mrs K Pickett - Clerk’s expenses – envelopes/paper	1278	£11.50
The Play Inspection Company Ltd – quarterly play inspection	1279	£126.00
Kingstone village hall (village hall hire)	1280	£24.00
Perennial Landscapes Ltd – grounds maintenance – April/May	1281	£420.00
Staffordshire Playing Fields Association – subscription 2018/2019	1282	£15.00
The Information Commissioner – ICO registration fee	1283	£40.00
Total		£3304.17

Paid in

Bank interest – May 2018		£1.56
Total		£1.56

It was **RESOLVED** to pay the clerk for 40 extra hours worked this year due to the increased workload involved in the implementation of GDPR, proposed by Cllr Mr T Bevan, seconded by Cllr Mrs S Capewell, with Cllr Mr R Pickett abstaining due to declared pecuniary interest and no objections raised. Councillors also discussed the expectation that a minimum of 40 additional extra hours will be required to continue the work required for GDPR compliance. FSCS coverage for bank accounts was discussed, clerk is in process investigating.

It was **RESOLVED** to authorise all actions and payments, proposed by Cllr Mr T Bevan, seconded by Cllr Mrs S Capewell, with Cllr Mr R Pickett abstaining due to declared pecuniary interest, with no objections raised.

DATES OF NEXT MEETINGS

Tuesday 11th September at 7.30pm – this will be moved to a more suitable time later in September
ACTION – councillors to provide availability of dates for the last 2 weeks in September and clerk to rearrange meeting

Addendum – the meeting planned for Tuesday 11th September has now been cancelled and re-arranged for Wednesday 26th September at 7.30pm

Tuesday 13th November at 7.30pm

Meeting closed at 9.15 pm.