

## **KINGSTONE PARISH COUNCIL MEETING HELD ON TUESDAY 8<sup>TH</sup> JANUARY 2019 AT 7.30 P.M.**

1) **PRESENT** – Cllrs Mr R Pickett, Mr T Bevan, Mrs S Capewell, Mr N Green, Mr C Talbot, and Mrs T Rees and 12 members of public

2) **APOLOGIES** – It was **RESOLVED** to accept the apologies given by Cllr Mr C James, proposed by Cllr Mr T Bevan, seconded by Cllr Mrs S Capewell, with no objections raised.

### 3) **PUBLIC SESSION**

The following issues were raised in the public session:-

- Potholes/highways issues – this was discussed and parishioners were advised to contact SCC Highways to report any issues
- Parish Council complaints – this was discussed and parishioners were advised to contact the parish council as the first point of contact if they have a complaint. The parish council complaints procedure can be viewed at <http://www.kingstone-pc.org.uk>
- Becoming a parish councillor – a query was raised regarding how a parishioner may become a member of the parish council – the parishioner was informed of the forthcoming election this year and the possibility of co-option between elections

4) **MINUTES OF LAST MEETING** – It was **RESOLVED** to accept the minutes of the meeting held on Wednesday 26<sup>th</sup> September 2018, proposed by Cllr Mr T Bevan, seconded by Cllr Mr R Pickett and signed by the Chairman and clerk.

It was **RESOLVED** to accept the minutes of the EGM held on Tuesday 30<sup>th</sup> October 2018, proposed by Cllr Mr N Green, seconded by Cllr Mr T Bevan and signed by the Chairman and clerk.

It was **RESOLVED** to accept the minutes of the meeting held on Tuesday 13<sup>th</sup> November 2018, proposed by Cllr Mrs S Capewell, seconded by Cllr Mrs T Rees and signed by the Chairman and clerk.

### 5) **MATTERS ARISING FROM MINUTES of meetings held on Tuesday 30<sup>th</sup> October and Tuesday 13<sup>th</sup> November 2018**

- Grit bins – some of these have now been filled – to be discussed further when more details are known regarding the future maintenance of the bins
- Dog fouling in the parish – info sent – action closed

### 6) **AGENDA**

a) **Shrewsbury Arms – currently on ESBC list of assets of community value**

a. To receive an update from the community group (Kingstone Community Society Ltd)

Mr J Grey, Chairman of Kingstone Community Society Limited gave an update of their current position with regards to their proposed purchase of the Shrewsbury Arms. He also asked if anyone on the parish council had a pecuniary interest in this item. Councillors confirmed that they had no pecuniary interest.

Further details and information regarding Kingstone Community Society Limited can be found on their website at [www.kingstonecommunitysociety.org.uk](http://www.kingstonecommunitysociety.org.uk)

b. To discuss possible areas or ways in which the Parish Council can facilitate the work of the community group (Kingstone Community Society Ltd) in their attempt to bid for the Shrewsbury Arms

Mr J Grey asked the parish council if they were in support of a community hub, whether the parish council would be willing to give financial support in terms of grant applications and help to access other sources of funding such as loans and whether it would be possible to have one or more councillors to attend a meeting of the Kingstone Community Society.

Councillors confirmed their support for a community hub as minuted at the October EGM meeting. They also advised that they would be willing to consider financial support and that councillors would be willing to attend a KCS meeting. Feed-back from this meeting to be forwarded to councillors in preparation for discussion at a full council meeting.

b) Playing field – playground inspections

Play equipment – the general condition of the play area was discussed. The Chairman reminded councillors of the play area rota for the forthcoming months and the importance of checking all parts of the play area and fields, including fastenings such as bolts and screws. The rota for the year is as follows:-

Jan	Cllr Mr C James	Feb	Cllr Mrs T Rees	Mar	Cllr Mr R Pickett
Apr	Cllr Mr T Bevan	May	Cllr Mr N Green	June	Cllr Mr C James
July	Cllr Mrs T Rees	Aug	Cllr Mr R Pickett	Sep	Cllr Mr T Bevan
Oct	Cllr Mr N Green	Nov	Cllr Mr C James	Dec	Cllr Mrs T Rees

Councillors confirmed that they will send completed checks for November and December to the clerk as soon as possible. The completion of the safety check forms was discussed and it was **RESOLVED** to switch to weekly e-mails from councillors to the clerk confirming that checks have been undertaken and that the play area and equipment is safe to use. ACTION – Cllr Mr N Green to enquire if Cllr Mr C James is happy to continue with safety checks this year and design a template e-mail. Councillors were also happy to receive reminder e-mails from the clerk regarding completion of weekly safety check e-mails.

Changing rooms – electricity supply options for the changing rooms. ACTION – clerk to begin the process to arrange for the removal of the meter. – on-going

Due to non-attendance at a meter reading appointment, npower has credited our account with £30. It was **RESOLVED** to leave this in the account, proposed by Cllr Mr T Bevan, seconded by Cllr Mr N Green, with no objections raised.

The condition of the play area and the contents of the annual play area inspection report were discussed and it was agreed to continue with the previous action as agreed and minuted at the July meeting.

The bus shelter was discussed and it was agreed to continue with the previous action as agreed and minuted at the July meeting.

c) Grounds maintenance contract for 2018 and 2019

Treatment of moss and clearance of leaves on the courts – ACTION – clerk to ask contractors when this work has been undertaken and if not completed when they plan to complete the works.

Contract for 2019 – this was discussed ACTION – clerk to request further quotes if necessary, as agreed at meeting

d) General parish issues

- Hollyhurst Lane and Potts Lane – on-going
- Broken fencing at The Blythe – the fault has been categorised by a Highways inspector and is awaiting works to fix the fault
- Potholes on the road into the village from Holly Lane/Loxley Lane crossroads – request made to Highways for the condition of this section of road to be assessed and necessary repairs to be undertaken – on-going

e) Finance and accounts for the year 1st April 2018 to 31st March 2019

To be discussed at next meeting.

f) Budget and precept setting for the year 1st April 2019 to 31st March 2020

The budget and precept request were discussed. It was **RESOLVED** to agree the draft budget and set the precept at £13,858 for 2019/2020, proposed by Cllr Mr T Bevan, seconded by Cllr Mr N Green, with Cllr Mr R Pickett declaring pecuniary interest on the clerk's wages, with no objections raised. ACTION – clerk to complete and return form to ESBC

g) Parish maintenance/development fund - consideration of applications received/future use of fund

A new application has been received from Kingstone Community Society Limited for £1000 towards costs involved in the preparation of their proposed purchase of the Shrewsbury Arms, such as surveyor's costs, company registration and printing of the share offer brochure. This was discussed and it was **RESOLVED** to grant an award of £735, being all of the remaining funds for this financial year to this group, subject to the conditions of the development fund. This has been awarded for retrospective costs due to the fast approaching deadline for their project. Proposed by Cllr Mrs T Rees, seconded by Cllr Mr C Talbot, with no objections raised. ACTION – clerk to remind Cllr Mr N Green to include information regarding the grant application process for next financial year in his annual report.

h) Review of council documentation:-

- Recreational area management plan - defer until March meeting
- Standing orders – this was discussed and it was **RESOLVED** to adopt the NALC model with agreed amendments, proposed by Cllr Mr T Bevan, seconded by Cllr Mr N Green, with no objections raised.
- Health and safety policy – ACTION – Cllr Mr T Bevan to forward a possible template to Cllr Mr R Pickett – on-going

i) Fencing and replacement field gates – on-going7) CORRESPONDENCE

- a) SPCA bulletin 22<sup>nd</sup> November 2018 – info regarding new regulations affecting councils' websites and mobile applications – content noted, may require budgetary consideration for next year
- b) SPCA bulletin 3<sup>rd</sup> January 2019 – content noted, to be monitored

Other correspondence received

- SPCA – weekly bulletins and related information
- SCC – Temporary traffic regulation notice, emergency closure, Loxley Lane, Loxley Green

8) PLANNING APPLICATIONS - Consultations are now being received via e-mail alert. Councillors were asked to respond to all planning applications, giving a 'no comment' return where appropriate. Decisions to permit or refuse applications from ESBC are shown below:-

P/2018/01315 - Erection of a single storey extension on the South & West elevations including basement and erection of a two storey extension to the South elevation, The Old Rectory, Mill Lane, Gratwich, ST14 8SE

**Permit with conditions**9) FINANCE**Paid out**

	<b>Cheque number</b>	<b>Amount</b>
Mrs K Pickett – Clerk's Wage (8 weeks+phone for oct/nov/dec)	1294	£720.99
Mrs K Pickett – Clerk's expenses (printer paper, envelopes, 2nd class stamps and plastic pockets)	1295	£21.47
Kingstone village hall (village hall hire – meetings 11 <sup>th</sup> dec/8 <sup>th</sup> jan)	1296	£30.00
Kingstone Community Society Limited – (grant towards costs involved in proposed purchase of The Shrewsbury Arms)	1297	£735.00
<b>Total</b>		<b>£1507.46</b>

**Paid in**

Bank interest – November 2018	£6.34
Bank interest – December 2018	£6.47
<b>Total</b>	<b>£12.81</b>

It was **RESOLVED** to authorise all actions and payments and to approve the clerk's pay increase from 1<sup>st</sup> April 2019 in line with the pay scale agreed by The National Joint Council for Local Government Services (NJC), proposed by Cllr Mr T Bevan, seconded by Cllr Mr N Green, with Cllr Mr R Pickett abstaining due to declared pecuniary interest, with no objections raised.

**DATES OF NEXT MEETINGS**

Tuesday 12th March at 7.30pm

Tuesday 14<sup>th</sup> May at 7.30pm – Annual parish meeting and annual parish council meeting

Wednesday 3rd July at 7.30pm

Tuesday 10th September at 7.30pm

Wednesday 13th November at 7.30pm

Meeting closed at 10 pm.