

KINGSTONE PARISH COUNCIL MEETING HELD ON TUESDAY 7th JANUARY 2020 AT 7.30 P.M.

1) **PRESENT** – Cllrs N Green, J Grey, J Bellenie and K Jennings and five members of public.

2) **APOLOGIES** – apologies were received from Cllr A Cumming, PCSO Hales and PC Lymer. It was **RESOLVED** to accept the apologies given by Cllr A Cumming, proposed by Cllr N Green, seconded by Cllr K Jennings, with no objections raised.

3) **PUBLIC SESSION**

The following issues were raised:-

- Holly Lane/Loxley Lane crossroads – this was discussed and a request was made by a parishioner to include a record of the submission of a petition and copies of correspondence to the parish council in the November minutes. Cllr N Green agreed to have this added to the minutes. The parishioner also asked if parish council money would be put aside for projects to help to improve road safety at the junction and if there could be a combined approach to try to improve road safety by all appropriate councils. Cllr N Green advised that a budget for the project would be considered.

4) **MINUTES OF LAST MEETING** – The minutes of the meeting held on Wednesday 13th November 2019, were approved with an agreed alteration, proposed by Cllr N Green, seconded by Cllr J Bellenie, to be signed by the Chairman and clerk. The minutes of the meeting held on Thursday 12th December 2019, were approved, proposed by Cllr N Green, seconded by Cllr J Grey and signed by the Chairman and clerk.

5) **MATTERS ARISING FROM MINUTES of meetings Thursday 13th November 2019 and Thursday 12th December 2019**

There were no matters arising

6) **AGENDA**

a) Holly Lane/Loxley Lane crossroads – road safety

Please see public session

b) Playing field – playground inspections, report and repairs

Weekly safety checks – safety checks have been received for November and the general condition of the play area was discussed. All councillors were happy to continue with the current procedure for weekly play area safety inspections.

The rota for 2020 is as follows:-

January	N Green	July	J Bellenie
February	J Bellenie	August	J Grey
March	J Grey	September	A Cumming
April	A Cumming	October	K Jennings
May	K Jennings	November	N Green
June	N Green	December	J Bellenie

ACTION – Cllr K Jennings to arrange a time to do a walk around with Cllr A Cumming during his checks in April.

ACTION – councillors to send completed safety checks to clerk and next councillor on the rota and forward any outstanding safety checks to the clerk

Goal posts – **ACTION** – Cllr N Green to arrange a meeting with other councillors to look into possible alternatives for the removal of the posts – on-going – defer to March meeting

Please note that the draft minutes published on the website are ‘unapproved’ and do not form part of the formal record of the council until approved at the next meeting. They may contain errors or inaccuracies and may be subject to alteration.

Hedge between play area and aerial runway – this work has been completed

Climbing frame – ACTION – Cllr N Green to look for missing inserts – on-going

Padlock on the tennis fencing – ACTION – Cllr J Bellenie to arrange for removal – on-going

Litter pickers – these have been purchased and a litter picker has been provided for each councillor

Repairs to court wall – defer to March meeting

Bus shelter – defer to May meeting

c) Grounds maintenance contract for 2020

ACTION - Cllrs J Bellenie and J Grey to develop an updated schedule of work to include the hedge by the adventure trail, seek new quotes and circulate quotes to councillors. It was **RESOLVED** up to a budget of *figure redacted* and after agreement by councillors to delegate responsibility to Cllrs J Bellenie and J Grey to award the grounds maintenance contract for 2020, proposed by Cllr N Green, seconded by Cllr K Jennings, with no objections raised.

d) Finance and accounts for the year 1st April 2019 to 31st March 2020 - defer until March meeting

e) Budget and precept setting for the year 1st April 2020 to 31st March 2021

The budget and precept request were discussed. It was **RESOLVED** to agree the draft budget and set the precept at £14,138 for 2020/2021, proposed by Cllr N Green, seconded by Cllr J Bellenie, with no objections raised.

f) Fencing and replacement field gates – the pre-contract questionnaire has been completed and returned to Steelway

g) Website accessibility – a meeting has now been arranged between Cllr J Grey, the clerk and SCC

h) Future of village public payphone – no further update

i) New councillor training course – ACTION - Cllr J Bellenie to circulate info to councillors and clerk

j) Pensions – re-enrolment and re-declaration of compliance – It was **RESOLVED** to begin the process of re-enrolment and re-declaration of compliance, proposed by Cllr K Jennings, seconded by Cllr J Bellenie, with no objections raised. ACTION – clerk to begin process of re-enrolment and re-declaration of compliance.

k) Flags within the parish – defer to March meeting

l) Review of council documentation including recreational area management plan and health and safety policy - defer to March meeting

m) VE Day celebrations – this was discussed and Cllr J Bellenie and K Jennings expressed a willingness to be involved in a village working party for these celebrations.

n) Lighting in the village - defer to March meeting

o) Removal of changing rooms - defer to March meeting

p) Social media policy – defer until new website is launched

q) Toilets - To discuss and resolve the sending of a formal request to ESBC for their removal - defer to March meeting

7) **CORRESPONDENCE**

1. The Local Government Boundary Commission for England - ward boundaries for East Staffordshire consultation – deadline extended to 23 February 2020 – content noted, no comments
2. SCC - The West and Shires Permit Scheme (WaSP) consultation - The deadline for receipt of responses is 5pm on Friday 14th February 2020 – content noted, no comments

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3. SPCA - Disciplinary and Grievance Procedures: Templates – content noted and discussed
4. SCC – Diversion of vehicular traffic, Booth Lane, Stowe by Chartley – The order will come into operation on 29th January 2020, it is anticipated that the works will be completed by 31st January, works will take place daily between 08.30 and 17 00 – content noted
5. SCC – Diversion of vehicular traffic, B5027 Stone Road, Bramshall – The order will come into operation on 28th January 2020, it is anticipated that the works will be completed by 31st January, works will take place nightly between 21.00 and 07.00 – content noted
6. SCC - Staffordshire Community and Voluntary Controlled School Admission Arrangements 2021/21 – Consultation – comments by 31st January 2020 – content noted, no comments
7. E-mail from URPC regarding planning event in January – unfortunately no councillors are able to attend, ACTION – clerk to respond accordingly
8. SPCA - Local Councillor Training Course – Wednesday 12 February 2020 – no-one able to attend

Other correspondence received

- SPCA – weekly bulletins and related information
- ESBC - Met Office Weather Ready Winter Campaign 2019 and Western Power Be Winter Ready Campaign information
- Staffordshire Police – update report

8) **PLANNING APPLICATIONS** - Consultations are now being received via e-mail alert. Councillors were asked to respond to all planning applications, giving a ‘no comment’ return where appropriate. Decisions to permit or refuse applications from ESBC are shown below:-

P/2019/01443 - Erection of a detached double garage and installation of oil tank, Hawthorn Barns, Potts Lane, Kingstone, Uttoxeter, ST14 8QN

No comments submitted

9) **FINANCE**

Paid out

	Cheque number	Amount
Kingstone village hall (village hall hire – meeting in dec/jan)	1328	£57.00
Mrs K Pickett – Clerk’s Wage (8 weeks+phone for oct/nov/dec)	1329	£738.08
Mrs K Pickett – Clerk’s Expenses (stamps and litter pickers)	1330	£22.17
Total		£817.25

Paid in

Bank interest – November 2019	£6.61
Bank interest – December 2019	£7.15
Total	£13.76

It was **RESOLVED** to authorise all actions and payments, proposed by Cllr J Bellenie, seconded by Cllr K Jennings with no objections raised.

DATES OF NEXT MEETINGS

Tuesday 10th March at 7.30pm

Tuesday 5th May at 7.30pm – Annual parish meeting and annual parish council meeting

Tuesday 7th July at 7.30pm

Tuesday 8th September at 7.30pm

Tuesday 10th November at 7.30pm

Meeting closed at 8.47 pm.